

NOTIFICATION OF CHILD BORN OUTSIDE FINLAND



This form can be used also for registering family relations between child and parents.

Complete the form in Finnish, Swedish or English. Use the Latin alphabet. You can submit this form and the necessary documents to a Finnish diplomatic mission if you are a Finnish citizen or a permanent resident of Finland. Otherwise, you can ask the diplomatic mission whether it is possible to submit documents through them. If you cannot submit the documents through the diplomatic mission, deliver the form and the documents A) by post or personally to the Digital and Population Data Services Agency or B) to the State Department of Åland if your current or most recent municipality of residence is in Åland. Before you complete and return the form, check the instructions for submitting the documents at www.dvv.fi/en/submitting-foreign-documents.

CHILD

Surname	Forenames
Finnish personal identity code	Date of birth
Sex <input type="checkbox"/> Boy <input type="checkbox"/> Girl	Native language (Give only one mother tongue.)
Place of birth	Country of birth
Citizenships (all)	Marital status of the child <input type="checkbox"/> Unmarried <input type="checkbox"/> Other, please specify
Preferred communication language, if native language other than Finnish or Swedish <input type="checkbox"/> Finnish <input type="checkbox"/> Swedish	
Street address, postcode, city and country	
Child born during marriage <input type="checkbox"/> Yes <input type="checkbox"/> No	
Paternity/maternity confirmed for child born outside of marriage <input type="checkbox"/> Yes, date: <input type="checkbox"/> No	
Adopted child <input type="checkbox"/> Yes <input type="checkbox"/> No	Birth via surrogate <input type="checkbox"/> Yes <input type="checkbox"/> No

BIRTH MOTHER/ADOPTIVE MOTHER

Surname	Former surnames
Forenames	Personal identity code (or date of birth)
Citizenship	Marital or civil partnership status
Preferred communication language <input type="checkbox"/> Finnish <input type="checkbox"/> Swedish	The person is the child's custodian <input type="checkbox"/> Yes <input type="checkbox"/> No
Street address	Postcode, city and country
Telephone number	E-mail address (I agree that this e-mail address may be used for contact purposes and decisions in regard to my registration.)

**FATHER/ADOPTIVE FATHER/CONFIRMED MOTHER**

Surname	Former surnames
Forenames	Personal identity code (or date of birth)
Citizenship	Marital or civil partnership status
Preferred communication language <input type="checkbox"/> Finnish <input type="checkbox"/> Swedish	The person is the child's custodian <input type="checkbox"/> Yes <input type="checkbox"/> No
Street address	Postcode, city and country
Telephone number	E-mail address (I agree that this e-mail address may be used for contact purposes and decisions in regard to my registration.)

REQUIRED DOCUMENTS (legalised and translated if necessary, see instructions: <https://dvv.fi/en/legalisation-of-foreign-documents>).

Birth Certificate
 Statement on establishment of paternity/maternity
 Custody decision
 Clarification of a child's citizenship other than Finnish

DATE AND SIGNATURE

Date	Signature and printed name of the person submitting the notification
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Privacy statement

The controllers for the Population Information System are the Digital and Population Data Services Agency and the State Department of Åland. The switchboard number of the Digital and Population Data Services Agency is +358 295 536 000. The email address for the registry office is kirjaamo@dvv.fi. For more specific contact information, visit our website at www.dvv.fi/en/contact. The contact information for the State Department of Åland is available at www.ambetsverket.ax.

Why is my personal data collected?

The information you enter on the form is entered into the Population Information System. The Population Information System is maintained to facilitate, implement and ensure society's functions and information services as well as the rights and obligations of its members. The maintenance of the Population Information System is a legal obligation of the Digital and Population Data Services Agency. For more information on the processing of personal data related to the Population Information System please see www.dvv.fi/en/pis-privacy-statement.

How long will my personal data be retained?

As a rule, the personal data entered in the Population Information System is stored permanently.

Will my personal data be disclosed to others?

Provisions on the disclosure of data in the Population Information System are laid down in legislation. Personal data is disclosed to central and local government authorities for the purpose of carrying out their duties. Personal data may also be disclosed to individuals and entities where they need information to fulfil their rights or obligations, as well as for direct marketing, opinion and market research, address services, customer register updating, historical or scientific research or other similar purposes.

What are my rights?

You have the right to inspect and correct the data that pertains to you and is stored in the Population Information System free of charge. You can access your information at www.suomi.fi/your-data/personal-data, by visiting one of our service locations in person or by making a subject access request via the registry. If you notice any shortcomings in your data, you can correct them yourself by using the service for control of personal information, by visiting our service location or by contacting us by phone at +358 295 536 220. You can also prohibit the disclosure of your personal data for direct marketing, opinion and market research, public registers or genealogical research. You can prohibit the disclosure of data in the service for control of personal information or by notifying the Digital and Population Data Services Agency of the matter. For more information on prohibiting the disclosure of data, please see www.suomi.fi/your-data/personal-data.

If you would like to ask about the processing of your personal data, you can contact the Digital and Population Data Services Agency's Data Protection Officer by email at tietosuojaja@dvv.fi.

If you believe that your personal data has been unlawfully processed, you have the right to lodge a complaint with the Office of the Data Protection Ombudsman. The contact details for the Office of the Data Protection Ombudsman are listed on the Office of the Data Protection Ombudsman website at www.tietosuojaja.fi/en/.