

NOTIFICATION OF CHILD BORN OUTSIDE FINLAND



This form can be used also for registering family relations between child and parents.

Complete the form in Finnish, Swedish or English. Use the Latin alphabet. You can submit this form and the necessary documents to a Finnish diplomatic mission if you are a Finnish citizen or a permanent resident of Finland. Otherwise, you can ask the diplomatic mission whether it is possible to submit documents through them. If you cannot submit the documents through the diplomatic mission, deliver the form and the documents A) by post or personally to the Digital and Population Data Services Agency or B) to the State Department of Åland if your current or most recent municipality of residence is in Åland. Before you complete and return the form, check the instructions for submitting the documents at www.dvv.fi/en/submitting-foreign-documents.

CHILD

Surname	Forenames
Finnish personal identity code	Date of birth
Sex <input type="radio"/> Boy <input type="radio"/> Girl	Marital status <input type="radio"/> Unmarried <input type="radio"/> Other, please specify
Country of birth	Place of birth
Citizenships (foreign citizenships are registered based on official documents)	
Native language (Give only one mother tongue.)	Preferred communication language, if native language other than Finnish or Swedish <input type="radio"/> Finnish <input type="radio"/> Swedish
Street address, postcode, city and country	
E-mail address if the child is over 18 years	

PARENT A

Mother (parent who gave birth) Adoptive mother

Surname	Former surnames
Forenames	Personal identity code (or date of birth)
Marital status	<input type="radio"/> Alive <input type="radio"/> Deceased, when?
Citizenships	Preferred communication language <input type="radio"/> Finnish <input type="radio"/> Swedish
Street address	Postcode, city and country
Telephone number	E-mail adress <input type="checkbox"/> I agree that any decision on the matter may be sent by e-mail.
The contact information will not be registered in the Population information system. They are used only for contact purposes in regard to your registration.	

**PARENT B**

Father Adoptive father Confirmed mother

Surname	Former surnames
Forenames	Personal identity code (or date of birth)
Marital status	<input type="checkbox"/> Alive <input type="checkbox"/> Deceased, when?
Citizenships	Preferred communication language <input type="checkbox"/> Finnish <input type="checkbox"/> Swedish
Street address	Postcode, city and country
Telephone number	E-mail adress <input type="checkbox"/> I agree that any decision on the matter may be sent by e-mail.
The contact information will not be registered in the Population information system. They are used only for contact purposes in regard to your registration.	

FAMILY RELATIONSHIPS**Remember to answer all questions!**

Was the child adopted? <input type="checkbox"/> Yes <input type="checkbox"/> No	In adoption, a family relationship is established between a child and an adoptive parent by decision of an authority.
Was the child born via surrogate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Surrogacy is an arrangement in which a woman acting as a surrogate mother hands over a child to the intended parents after birth, according to a pre-agreed agreement.

Was the child born during marriage? <input type="checkbox"/> Yes. Date of marriage of the parents: _____ <input type="checkbox"/> No. Paternity/maternity confirmed, date: _____ <input type="checkbox"/> No. Paternity/maternity not confirmed.
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Who is the custodian of the child? <input type="checkbox"/> Parents have joint custody <input type="checkbox"/> Parent A is the child's official sole custodian <input type="checkbox"/> Parent B is the child's official sole custodian <input type="checkbox"/> Other official custodian. Name and personal identity code: _____	The custodians of a child are usually the parents or one of them. Exceptionally, the custodian may be a person other than the child's parent. The parents of a child born during marriage have joint custody unless an official decision on sole custody has been made. If you have a decision on custody, submit it to the Digital and Population Data Services Agency.
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REQUIRED DOCUMENTS (legalised and translated if necessary, see instructions: <https://dvv.fi/en/legalisation-of-foreign-documents>).

Birth Certificate
 Statement on establishment of paternity/maternity
 Custody decision
 Clarification of a child's citizenship other than Finnish

DATE AND SIGNATURE

Date	Signature and printed name of the custodian / custodians / person submitting the notification
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Privacy statement

The controllers for the Population Information System are the Digital and Population Data Services Agency and the State Department of Åland. The switchboard number of the Digital and Population Data Services Agency is +358 295 536 000. The email address for the registry office is kirjaamo@dvv.fi. For more specific contact information, visit our website at dvv.fi/en/contact. The contact information for the State Department of Åland can be found at ambetsverket.ax (in Swedish).

Why is my personal data collected?

The information you enter on the form is entered into the Population Information System. The Population Information System is maintained to facilitate, implement and ensure society's functions and information services as well as the rights and obligations of its members. The maintenance of the Population Information System is a statutory task of the Digital and Population Data Services Agency. For more information on the processing of personal data related to the Population Information System please see dvv.fi/en/pis-privacy-statement.

How long will my personal data be retained?

As a rule, the personal data entered in the Population Information System is stored permanently.

Will my personal data be disclosed to others?

Disclosure of data in the Population Information System is regulated by legislation. Personal data is disclosed to central and local government authorities for the purpose of carrying out their duties. Personal data may also be disclosed to individuals and entities where they need information to fulfil their rights or obligations, as well as for direct marketing, opinion and market research, address services, customer register updating, historical or scientific research or other similar purposes.

What are my rights?

You have the right to inspect and correct the data that pertains to you and is stored in the Population Information System free of charge. You can inspect and correct your data at dvv.fi/en/check-your-own-personal-details, by visiting our service location in person or by contacting the Digital and Population Data Services Agency. You can also prohibit the disclosure of your personal data for direct marketing, opinion and market research, customer register updating, public registers or genealogical research. You also have the right to prohibit the disclosure of your contact information as part of a contact information or address service or other similar data service. You can prohibit the disclosure of data at dvv.fi/tietojen-luovuttamisen-kieltaminen (in Finnish) or by notifying the Digital and Population Data Services Agency of the matter.

If you would like to ask about the processing of your personal data, you can contact the Digital and Population Data Services Agency's Data Protection Officer by email at tietosuoja@dvv.fi.

If you believe that your personal data has been unlawfully processed, you have the right to lodge a complaint with the Office of the Data Protection Ombudsman. The contact details for the Office of the Data Protection Ombudsman are listed on the Office of the Data Protection Ombudsman website at tietosuoja.fi/en/home.