



Application for name change



- Change of first name
- Change of surname
- Change of first name and surname

See page 4 for instructions for completing the application

THE AUTHORITY WILL FILL IN THE ARRIVAL DATE AND REGISTER NUMBER

Date of receipt	Register number
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PERSON FOR WHOM A NAME CHANGE IS SOUGHT (APPLICANT) AND THE NEW NAME

1 Personal identity code
Current first names
All first names in the form proposed by the applicant (Complete only if you want to change the first name)
Current surname
The new surname or compound surname proposed by the applicant

2 Personal identity code
Current first names
All first names in the form proposed by the applicant (Complete only if you want to change the first name)
Current surname
The new surname or compound surname proposed by the applicant

3 Personal identity code
Current first names
All first names in the form proposed by the applicant (Complete only if you want to change the first name)
Current surname
The new surname or compound surname proposed by the applicant

4 Personal identity code
Current first names
All first names in the form proposed by the applicant (Complete only if you want to change the first name)
Current surname
The new surname or compound surname proposed by the applicant

5 Personal identity code
Current first names
All first names in the form proposed by the applicant (Complete only if you want to change the first name)
Current surname
The new surname or compound surname proposed by the applicant



REASONS FOR ADOPTING THESE PARTICULAR FIRST NAMES AND/OR SURNAMES

Why would you like to adopt these particular names?

A large, empty rectangular box with a thin blue border, intended for the user to provide their reasons for adopting the names.

**SIGNATURES**

1 Place and date	Signature and name in block letters
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Contact information (address, email, phone number)	
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2 Place and date	Signature and name in block letters
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Contact information (address, email, phone number)	
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3 Place and date	Signature and name in block letters
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Contact information (address, email, phone number)	
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4 Place and date	Signature and name in block letters
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Contact information (address, email, phone number)	
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5 Place and date	Signature and name in block letters
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Contact information (address, email, phone number)	
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CONSENT**Consent of underage child aged over 10/spouse or cohabiting partner/custodians**

1 Place and date	Signature and name in block letters
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2 Place and date	Signature and name in block letters
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3 Place and date	Signature and name in block letters
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4 Place and date	Signature and name in block letters
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5 Place and date	Signature and name in block letters
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The decision on your name change will be sent: in Finnish in Swedish



INSTRUCTIONS

Who can apply for a name change?

- The applicant is the person for whom the name change is sought.
- A person who is of age must make the application himself/herself.
- An underage applicant aged between 15 and 17 has the right to make the application himself/herself.
- The application for changing the name of a child under the age of 15 must be made by the child's custodian/custodians or another legal representative of the child.
- A joint application for a common surname or a compound surname can be made by spouses or cohabiting partners who have lived in the same household for at least 5 years or if the cohabiting partners have or have had a child in joint custody, and the cohabiting partner gives his/her consent to the adoption of the name.
- With the consent of the custodians, a joint application can be made by a parent who is living in the same household with his/her underage child and who is not the child's custodian.

Consent for changing the name

- Custodians of an underage child are provided with an opportunity to be heard in connection with an application made by an underage child.
- If the underage child is over 10 years old, the child's surname can only be changed with his/her written consent.
- If the applicant wants to have the current surname of his/her spouse as the surname or as one surname in a compound surname, the consent of the spouse in question is required. A surname that has been given to a spouse on the basis of a marriage cannot be adopted as a surname or made part of a compound surname.

Signatures, number of names and additional information

The application must be signed by each of the applicants or their representatives (for example, the custodian of an underage child). Changing the name of a family member does not automatically change the surname of any of the other family members.

You can propose a maximum of two (2) different new surnames on the same application.

You can have a maximum of four (4) first names.

For more information on surnames and compound surnames see the following website: ww.dvv.fi/en.

If the applicants have their place of residence in Denmark, Norway or Sweden, the Finnish authorities are not competent to consider an application for name change. The application must be made in the country where the applicants have their place of residence.

Appendices

Attach the necessary information to the application. However, you do not need to submit information that is already in the Population Information System as this will be checked as part of official duties. For example, if you want to adopt the surname of your ancestors as your new surname, you must provide details showing that your ancestors used the surname in question on a permanent basis.

Fee

The application fee can be paid either when submitting your application or later by invoice.

Price list

www.dvv.fi/en.

A fee is charged even if the application is rejected.

Return of a name change application

You can submit your application for a name change to the Digital and Population Data Services Agency or the State Department of Åland.

Legal provisions

Act on Forenames and Surnames (946/2017).

Decree on Forenames and Surnames (838/2018).

Return the form to the following address

Digital and Population Data Services Agency, PO Box 1003, FI-02151 Espoo, Finland. Residents of Åland must return the form to the State Department of Åland.

Provision of information on the processing of data in the Population Information System in accordance with Article 13 of the EU General Data Protection Regulation

Name of register: Population Information System

Data controller and contact information: Digital and Population Data Services Agency and State Department of Åland. Digital and Population Data Services Agency, www.dvv.fi/contact-information, telephone (switchboard) +358 295 536 000, email kirjaamo@dvv.fi. State Department of Åland, Torggatan 16 B, PO Box 58, AX-22101 MARIEHAMN, telephone +358 18 635 270, email info@ambetsverket.fi.

Data protection officer: Contact details of the Data Protection Officer at the Digital and Population Data Services Agency: tietosuoja@dvv.fi. The contact details can also be found at: <https://dvv.fi/tietosuoja>.

Purpose and legal basis for processing of personal data: The Population Information System is maintained by virtue of the Act on the Population Information System and the Certificate Services of the Population Register Centre. The Population Information System is maintained to facilitate, implement and ensure society's functions and information services as well as the rights and obligations of its members.

Disclosure of data: Information listed in the Act or Regulation will be disclosed to state and municipal authorities as will information necessary for the performance of their statutory or required duties. Individuals or communities are given access to data from the Population Information System when they need this information to exercise their rights and fulfil their obligations. Data can also be disclosed for the purposes of direct marketing, opinion and market surveys, address services, updates of customer registers, historical or scientific studies and/or other comparable purposes.

As a rule, the data contained in the Population Information System is not disclosed to parties outside the EU.

Personal data retention period: Personal data contained in the Population Information System is retained permanently with the exception of information on cases where social services have taken a child into care, which is deleted when the child is returned to his or her parent or when the child turns 18, and information on a foreign citizen's residence permit, which is deleted when the person receives Finnish citizenship.

As the information contained in the Population Information System is retained permanently, you do not have the right to request that your data be removed from the system.

Access to data: You have the right to know what information that applies to you is stored in the Population Information System. You can check your own personal data at www.suomi.fi/your-data. You can also check your data by visiting one of the local units of the Digital and Population Data Services Agency or the State Department of Åland in person, or in writing by using a form to request that your data be checked.

Correction of data and limiting the processing of data: You have the right to request correction of any incorrect data on you in the Population Information System. The request for correction must be submitted to the Digital and Population Data Services Agency or the State Department of Åland. You cannot demand a restriction of the processing of your data while the request for correction is pending.

You, as a data subject, can submit the following data by signing into your own data at www.suomi.fi/your-data: mother tongue and communication language (if your mother tongue is a language other than Finnish or Swedish), profession, preferred given name, e-mail address, prohibitions on the disclosure of data (with the exception of orders of non-disclosure for personal safety reasons) and resignation from a religious community.

Right to object: You do not have the right to oppose the processing of your data in the Population Information System, as the data is processed pursuant to the law. However, you have the right to prohibit the data controller from disclosing your data contained in the Population Information system for the purposes of direct advertising, distance selling and other direct marketing, market research and opinion surveys, public registers or genealogical research. You can prohibit the disclosure of your address as an address service. You can submit prohibitions on the disclosure of personal data to the Digital and Population Data Services Agency or the State Department of Åland in the web service www.suomi.fi/your-data after you have logged in, or by phone or in writing. For more information and the relevant forms, go to the website of the Digital and Population Data Services Agency at www.dvv.fi.

A prohibition on information disclosure is register-specific. In other words, a prohibition registered in the Population Information System will not be relayed to other registers such as the postal service, and, for this reason, you must submit a prohibition on the disclosure of data separately for each register you want it to apply to.

Right to transfer data to another system: As processing of data in the Population Information System is based on the law and does not require your consent, you do not have the right to have your personal data transferred in electronic format from the Population Information System to another system.

Right to lodge a complaint with the supervisory authority: The data subject has the right to lodge a complaint with the supervisory authority regarding the processing of their personal data. The complaint is submitted to the supervisory authority: Office of the Data Protection Ombudsman, PO Box 800, FI-00521 Helsinki, email: tietosuoja@om.fi.