



See page 4 for instructions for completing the application

- Change of first name
- Change of surname
- Change of first name and surname

**THE AUTHORITY WILL FILL IN THE ARRIVAL DATE AND REGISTER NUMBER**

Date of receipt	Register number
-----------------	-----------------

**PERSON FOR WHOM A NAME CHANGE IS SOUGHT (APPLICANT) AND THE NEW NAME**

1 Personal identity code	
Current first names	
All first names in the form proposed by the applicant (Complete only if you want to change the first name)	
Current surname	
The new surname or compound surname proposed by the applicant	
2 Personal identity code	
Current first names	
All first names in the form proposed by the applicant (Complete only if you want to change the first name)	
Current surname	
The new surname or compound surname proposed by the applicant	
3 Personal identity code	
Current first names	
All first names in the form proposed by the applicant (Complete only if you want to change the first name)	
Current surname	
The new surname or compound surname proposed by the applicant	
4 Personal identity code	
Current first names	
All first names in the form proposed by the applicant (Complete only if you want to change the first name)	
Current surname	
The new surname or compound surname proposed by the applicant	
5 Personal identity code	
Current first names	
All first names in the form proposed by the applicant (Complete only if you want to change the first name)	
Current surname	
The new surname or compound surname proposed by the applicant	



**REASONS FOR ADOPTING THESE PARTICULAR FIRST NAMES AND/OR SURNAMES**

Why would you like to adopt these particular names?

DVV05.00.13A\_en 06/2021

If you have a preferred given name in the Population Information System that is no longer any of your given names after the name change, the preferred name will be removed after the name change. After the name change, you can enter your new preferred given name in the Personal data section of Suomi.fi: <https://www.suomi.fi/your-data/personal-data>.

**SIGNATURES**

1 Place and date	Signature and name in block letters
Contact information (address, email, phone number)	

2 Place and date	Signature and name in block letters
Contact information (address, email, phone number)	

3 Place and date	Signature and name in block letters
Contact information (address, email, phone number)	

4 Place and date	Signature and name in block letters
Contact information (address, email, phone number)	

5 Place and date	Signature and name in block letters
Contact information (address, email, phone number)	

I agree that email address may be used for contact purposes and decisions in regard to this registration.

**CONSENT****Consent of underage child aged over 10/spouse or cohabiting partner/custodians**

1 Place and date	Signature and name in block letters
------------------	-------------------------------------

2 Place and date	Signature and name in block letters
------------------	-------------------------------------

3 Place and date	Signature and name in block letters
------------------	-------------------------------------

4 Place and date	Signature and name in block letters
------------------	-------------------------------------

5 Place and date	Signature and name in block letters
------------------	-------------------------------------

The decision on your name change will be sent:  in Finnish  in Swedish



## INSTRUCTIONS

### Who can apply for a name change?

- The applicant is the person for whom the name change is sought.
- A person who is of age must make the application himself/herself.
- An underage applicant aged between 15 and 17 has the right to make the application himself/herself.
- The application for changing the name of a child under the age of 15 must be made by the child's custodian/custodians or another legal representative of the child.
- A joint application for a common surname or a compound surname can be made by spouses or cohabiting partners who have lived in the same household for at least 5 years or if the cohabiting partners have or have had a child in joint custody, and the cohabiting partner gives his/her consent to the adoption of the name.
- With the consent of the custodians, a joint application can be made by a parent who is living in the same household with his/her underage child and who is not the child's custodian.

### Consent for changing the name

- Custodians of an underage child are provided with an opportunity to be heard in connection with an application made by an underage child.
- If the underage child is over 10 years old, the child's surname can only be changed with his/her written consent.
- If the applicant wants to have the current surname of his/her spouse as the surname or as one surname in a compound surname, the consent of the spouse in question is required. A surname that has been given to a spouse on the basis of a marriage cannot be adopted as a surname or made part of a compound surname.

### Signatures, number of names and additional information

The application must be signed by each of the applicants or their representatives (for example, the custodian of an underage child). Changing the name of a family member does not automatically change the surname of any of the other family members.

You can propose a maximum of two (2) different new surnames on the same application.

You can have a maximum of four (4) first names.

For more information on surnames and compound surnames see the following website: [www.dvv.fi/en](http://www.dvv.fi/en).

If the applicants have their place of residence in Denmark, Norway or Sweden, the Finnish authorities are not competent to consider an application for name change. The application must be made in the country where the applicants have their place of residence.

### Appendices

Attach the necessary information to the application. However, you do not need to submit information that is already in the Population Information System as this will be checked as part of official duties. For example, if you want to adopt the surname of your ancestors as your new surname, you must provide details showing that your ancestors used the surname in question on a permanent basis.

### Fee

The application fee can be paid either when submitting your application or later by invoice.

### Price list

[www.dvv.fi/en](http://www.dvv.fi/en).

A fee is charged even if the application is rejected.

### Return of a name change application

You can submit your application for a name change to the Digital and Population Data Services Agency or the State Department of Åland.

### Legal provisions

Act on Forenames and Surnames (946/2017).

Decree on Forenames and Surnames (838/2018).

### Return the form to the following address

Digital and Population Data Services Agency, PO Box 1003, FI-02151 Espoo, Finland. Residents of Åland must return the form to the State Department of Åland.

## Privacy statement

**The controllers for the Population Information System are the Digital and Population Data Services Agency and the State Department of Åland.** The switchboard number of the Digital and Population Data Services Agency is +358 295 536 000. The email address for the registry office is [kirjaamo@dvv.fi](mailto:kirjaamo@dvv.fi). For more specific contact information, visit our website at [www.dvv.fi/en/contact](http://www.dvv.fi/en/contact). The contact information for the State Department of Åland is available at [www.ambetsverket.ax](http://www.ambetsverket.ax).

### Why is my personal data collected?

The information you enter on the form is entered into the Population Information System. The Population Information System is maintained to facilitate, implement and ensure society's functions and information services as well as the rights and obligations of its members. The maintenance of the Population Information System is a legal obligation of the Digital and Population Data Services Agency. For more information on the processing of personal data related to the Population Information System please see [www.dvv.fi/en/pis-privacy-statement](http://www.dvv.fi/en/pis-privacy-statement).

### How long will my personal data be retained?

As a rule, the personal data entered in the Population Information System is stored permanently.

### Will my personal data be disclosed to others?

Provisions on the disclosure of data in the Population Information System are laid down in legislation. Personal data is disclosed to central and local government authorities for the purpose of carrying out their duties. Personal data may also be disclosed to individuals and entities where they need information to fulfil their rights or obligations, as well as for direct marketing, opinion and market research, address services, customer register updating, historical or scientific research or other similar purposes.

### What are my rights?

You have the right to inspect and correct the data that pertains to you and is stored in the Population Information System free of charge. You can access your information at [www.suomi.fi/your-data/personal-data](http://www.suomi.fi/your-data/personal-data), by visiting one of our service locations in person or by making a subject access request via the registry. If you notice any shortcomings in your data, you can correct them yourself by using the service for control of personal information, by visiting our service location or by contacting us by phone at +358 295 536 220. You can also prohibit the disclosure of your personal data for direct marketing, opinion and market research, public registers or genealogical research. You can prohibit the disclosure of data in the service for control of personal information or by notifying the Digital and Population Data Services Agency of the matter. For more information on prohibiting the disclosure of data, please see [www.suomi.fi/your-data/personal-data](http://www.suomi.fi/your-data/personal-data).

If you would like to ask about the processing of your personal data, you can contact the Digital and Population Data Services Agency's Data Protection Officer by email at [tietosuojaja@dvv.fi](mailto:tietosuojaja@dvv.fi).

If you believe that your personal data has been unlawfully processed, you have the right to lodge a complaint with the Office of the Data Protection Ombudsman. The contact details for the Office of the Data Protection Ombudsman are listed on the Office of the Data Protection Ombudsman website at [www.tietosuojaja.fi/en/](http://www.tietosuojaja.fi/en/).